



RIVINGTON FOUNDATION Primary School



29th August 2024

Dear Parents /Carers,

I am writing to provide you with the details of the changes to the structure of the school day here at Rivington Foundation Primary School. These changes are in line with the statutory requirements to ensure that the school week is at least 32.5 hours long from September 2024. There is an expectation from the DfE for all mainstream schools to deliver a school week of at least 32.5 hours by September 2024. This follows the publication of DfE's review of time in school and 16-19 settings in November 2021 that showed that extending time in schools can benefit pupils' outcomes. This report can be found at the link below.

<https://www.gov.uk/government/publications/review-of-time-in-school-and-16-to-19-settings>

We also believe that this extension to the school day will be fundamental in achieving our central vision - to secure the widest and most impactful curriculum offer and curriculum enrichment for all our pupils.

Beginnings and end-of-day timings 2024-25:

Year Group	From Date:	Morning Drop-off time:	Morning gate to enter site:	End of day pick-up location:	End of day pick-up time:
Y5/6	04.09.2024	From 8:35am	Rear Gate (Carpark)	Main Entrance (Office door).	3:30pm
Y3/4		From 8:35am	Treehouse black gate to enter.	Porch/Y3/4 cloakroom door – next to school bell.	3:30pm
Y1/2		From 8:35am	Treehouse black gate to enter.	Playground Shelter.	3:30pm
Reception		From 8:35am	Rear Gate (Carpark)	EYFS double-doors	3:30pm

Growing Together - Living life to its fullest; making a difference along the way.



Horrobin Lane, Rivington, Lancashire,
BL6 7SE
Tel: 01204 69 69 51
Headteacher: Mrs S E Annette BA (QTS)



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1. Breakfast Club and Late-Stay.

- Breakfast Club will run, as normal, from **7:30am to 8:45am** from the Treehouse (to move to school when Y1/2 kitchen is completed).
- Late-Stay will run from **3:30pm to 6:00pm** from Treehouse or Y1/2 (weather dependent).
- Once the Breakfast Club register has been taken at the end of the session, Breakfast Club pupils will have access to their classrooms from **8:35am**:
 - KS2 Breakfast Club – will go to their class and will be greeted and supervised by their teachers.
 - EYFS Breakfast Club - looked after and escorted to their classroom by Mrs. Hitchen for 8:45am.
 - Y1/2 Breakfast Club - to remain in the playground or taken to classroom (in bad weather) with Miss Shore.

2. Drop-off and Pick up arrangements for all children not attending Breakfast Club or Late-Stay:

- The classrooms and site - manned by staff from **8:35am**.
- All children are able to enter the site from **8:35am – please do not enter the site before this time.**
- **8:35-8:45am** - a 'soft-start' of 10mins in order for all to navigate the busiest time around the site.
- School starts at **8:45am** for all pupils and all pupils should be in their classroom for this time.
- Registers taken by **8:50 am** and your child will receive a late mark 'L' if they are not in by **8:50am**.
- Children arriving after **8.50am** are required to come into school via the school office. A parent/carer must sign them and provide a reason for their lateness which is recorded
- At **9.15am** (30 minutes after the start of the school day), the registers will be closed. In accordance with the regulations, if your child arrives after that time, they will receive a mark that shows them to be on site – 'U', but this will not count as a present mark and it will mean they have an unauthorised absence. This may mean that you could face the possibility of a penalty notice if the problem persists.
- The school day finishes at **3:30pm for all pupils.**

I would like to take this opportunity to thank you all for your thoughts and support in this matter. Again, please contact myself immediately if you are facing any issues due to these changes.

We are all looking forward to an enjoyable and productive school year.

Best wishes,

Sarah Annette - Headteacher



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